



## IMAGING/DIGITIZATION

Reduce your paper footprint through imaging. Our document specialists (HIPPA/Sarbanes-Oxley/NARA compliant) can assist your organization transition to electronic records storage.

- Reducing need for paper storage provides immediate savings in real estate costs, onsite and offsite.
- Tangible and measurable process improvements- easy access to data... anytime/anywhere (for users authorized to access that data). Timely client support.
- Efficiencies with improved document management- less time spent on looking for “misplaced” files.
- Document integrity- physical deterioration of records no longer a concern.



## RFID (RADIO FREQUENCY IDENTIFICATION)

*“If you can tag it, we can track it!”*

RFID is the intelligent way to protect and track valuable assets. The “next generation “of bar coding, RFID requires no line of sight to read a tag. Provides “chain of custody” and location information for **vital items; furniture, IT equipment, artifacts, cabinets, moving crates, important documents, any valuable physical asset.** Speeds up and simplifies inventories and audits. Know where your important items are at all times.

To learn more, contact Kevin Ward:  
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