



Capital Chapter

# SPONSOR REGISTRATION FORM

## BECOME AN ALACC SPONSOR

Please select your preferred sponsorship level and complete this registration form. Email your completed registration form to [jdavis@alacapchap.org](mailto:jdavis@alacapchap.org) or mail to:

ALA Capital Chapter  
1030 15th St. NW  
Suite 400 East Tower  
Washington, DC 20005

Once your registration form has been processed, you will receive an email with additional details to complete your sponsorship setup and a 2019 Sponsorship Guide with instructions for maximizing your sponsorship benefits.

## OTHER IMPORTANT INFORMATION

- ◆ 2018 Business Partners are guaranteed the right of first acceptance at their current sponsorship level until December 7, 2018
- ◆ After December 7, 2018 changes in sponsorship level are available on a first come, first serve basis.
- ◆ Payment for 2019 sponsorship is required by January 31, 2019

## IMPORTANT DATES

**December 7, 2018**

Right of First Acceptance Deadline/  
Commitment Letters Due

**December 10, 2018**

Changes in Sponsorship Level and New  
Sponsor Applications Accepted on a  
First Come, First Serve Basis

**January 1, 2018**

Program Begins

**January 31, 2018**

Payment Due

Limited Sponsorships available.

Applications will be processed in the order in which they are received.

**Yes! I want to be an ALA Capital Chapter Sponsor!**

Company Name \_\_\_\_\_

**Please provide the following contact information for our internal records**

(Please list the information for the person who will manage your sponsorship internally - this does not necessarily have to be your primary sales contact)

Primary Contact Name \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Please select a Sponsorship Level (check one)

<input type="checkbox"/> Diamond Level (1 available)	\$20,000
<input type="checkbox"/> Platinum Level (6 available)	\$15,000
<input type="checkbox"/> Gold Level (12 available)	\$10,000
<input type="checkbox"/> Silver Level (50 available)	\$5,000
<input type="checkbox"/> Associate Level (unlimited spaces)	\$1,500

Method of Payment:

- Credit card (please email me an electronic invoice)
- Check (payable to ALA Capital Chapter)

Please check the box(es) below if you are interested in donating:

- An auction item for the Toni K. Allen Scholarship silent auction
- A prize for a raffle at a Quarterly Networking Lunch
- A prize for the membership incentive game at the Annual Meeting Holiday Lunch

Please email your completed form to [jdavis@alacapchap.org](mailto:jdavis@alacapchap.org)  
Or mail with your payment (please keep a copy for your records) to:

ALA Capital Chapter  
1030 15th Street NW, Suite 400 East Tower  
Washington, DC 20005  
202-534-1894 • [www.alacapchap.org](http://www.alacapchap.org)